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Office of Research

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PROFORMA TO CONVENE A DOCTORAL COMMITTEE MEETING FOR PROJECT TO INSTITUTE SUPPORT CONVERSION

1) Details of the Scholar:

Name of the Scholar & Roll No.			
Department			
Category	(HTRA / NHTRA / Project / External / Fellowship / Visvesvaraya / PEE / QIP)		
Type of Admission	Direct PhD / Regular / Part-time / M.Tech-PhD		
Date of Admission		Date of Joining SRF (Not applicable for JRF)	

2) Details of DC members:

DC Chairman	
Guide(s)	
Internal DC Member	
Internal DC Member	
Internal DC Member	
Internal DC Member	
External DC Member	

3) Schedule of Meeting : Date:

Time:

4) Travel Arrangement for External Member: Institute arrangement / Reimbursement

If the Institute arrangement is required, kindly provide the following:

Name of the Member	Time		Pickup Location	Mobile No.	E-mail Id
	Pickup	Drop			

5) Honorarium for External Member:

Member 1	
A/C holder's Name	
Name of the Bank, Branch	
Bank Account Number	
IFSC	
PAN No.	

Scholar

Guide(s)

DC-Chairman

PIC-Res

Dean(Acad)

Enclosure: (i) DC Report – Email the soft copy of the same at phdresearch@iiitdm.ac.in